

Quorum[®]

by **Teaching Strategies[®]**

QUICK GUIDE

REGISTERING FOR QUORUM

These trainings are provided by
ECECD – State provider for Universal Child Care.

What Do You Need To Do?

Quorums are free trainings, required by ECECD - State (Universal Child Care).

Complete all 5 mandatory trainings, these are reimbursed on the pay period date of when they're completed/turned in.

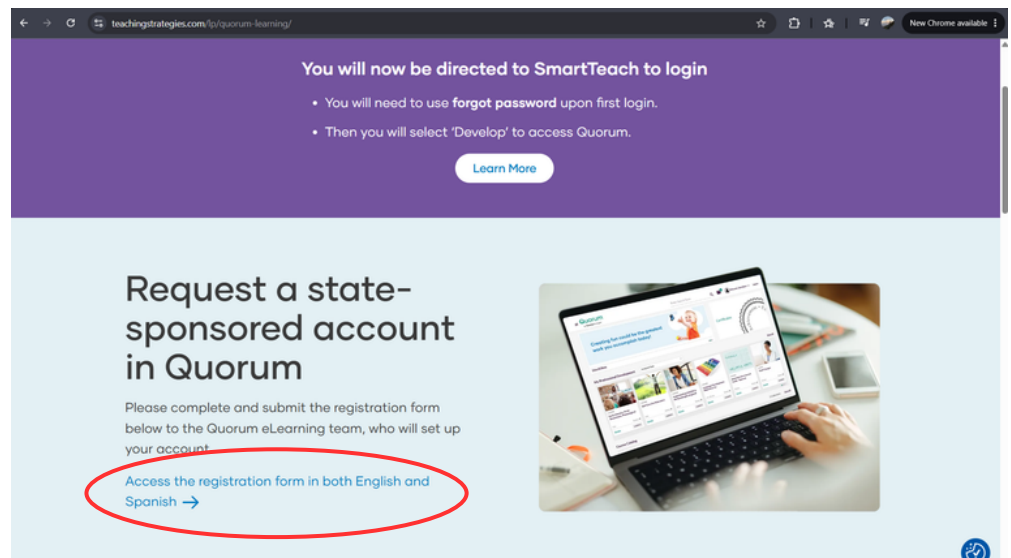
Employees who take advantage of this opportunity will receive 🕒 10+ hours added to their timecard/payperiod and paycheck.

Step - by - Step

01

Registering

Please use the link below to access the Quorum Website to get to the registration link:



Click for Website link:

<https://teachingstrategies.com/lp/quorum-learning/>

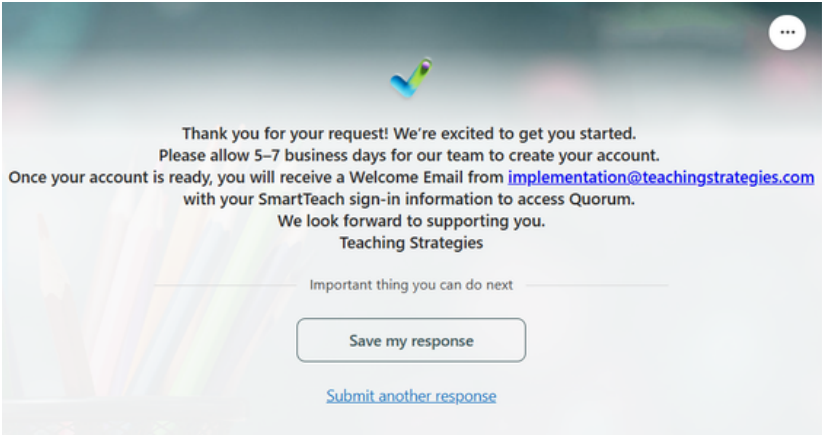
02

Registration Request

Using the registration form, please allow 5–7 business days for their team to create the account. Once the account is ready, New Hire will receive a Welcome Email from implementation@teachingstrategies.com with the SmartTeach sign-in information to access Quorum.

Click for Form link:

<https://forms.office.com/pages/responsepage.aspx?id=d91AAIMSOkCj3JyRfWrSdaP4iGKYH9RJv5jK0FPFkQBUOFVJMU9PUlpFTFVGSVZDENVNHQTA4WEFNRSQIQCN0PWcu&route=shorturl>

A screenshot of a web browser showing the 'Quorum Registration Request' form. The form is titled 'Quorum Registration Request' and includes a note: 'This registration is only for state-sponsored Quorum E-Learning membership.' Below this, there is a section for language selection: 'Español disponible: Para completar este formulario en español, haz clic en "English (United States)" en la esquina superior derecha y selecciona Español.' The main question is '1. Which state are you registering for? *' with radio button options for New Mexico, Utah, Alabama, North Carolina, Delaware, Indiana, and Others. A 'Next' button is at the bottom. A footer note says 'Never give out your password. Report abuse'.

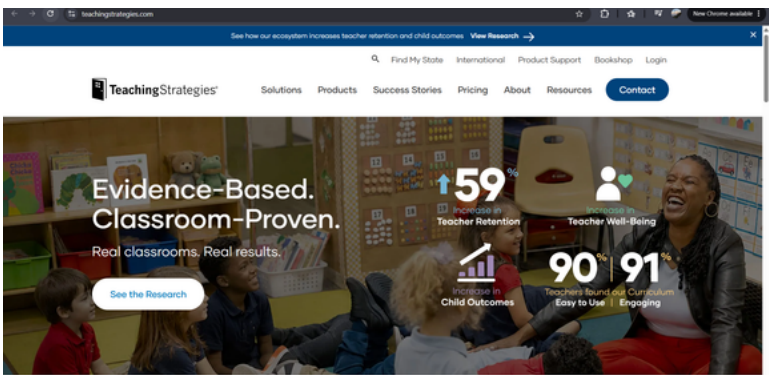
03

Registration Completion

Once you have completed the registration form you will receive this message and then the following email. Please follow the instructions in the email.

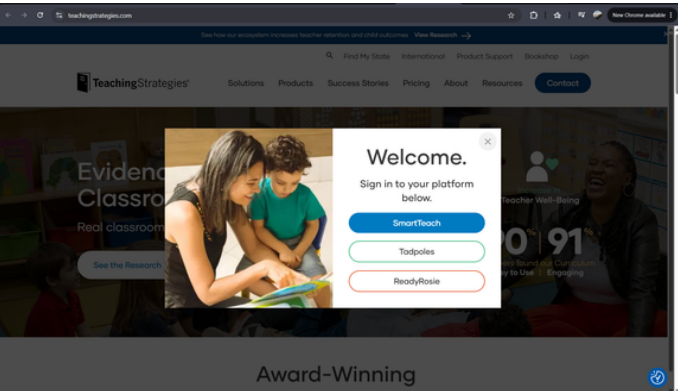


04 Resetting Password



Award-Winning

4.1 Once you recive your reset password link you will select “Login”.

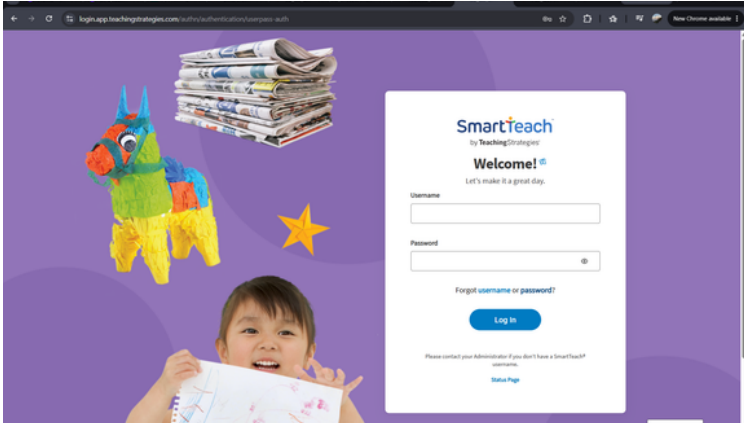


4.2 You will choose the option of SmartTeach.

Check Your Email!

We sent you an email with a link to reset your password. This link will expire in 1 hour. If you do not see the reset email, please try checking your spam folder or select the Resend Reset Email button to send it again.

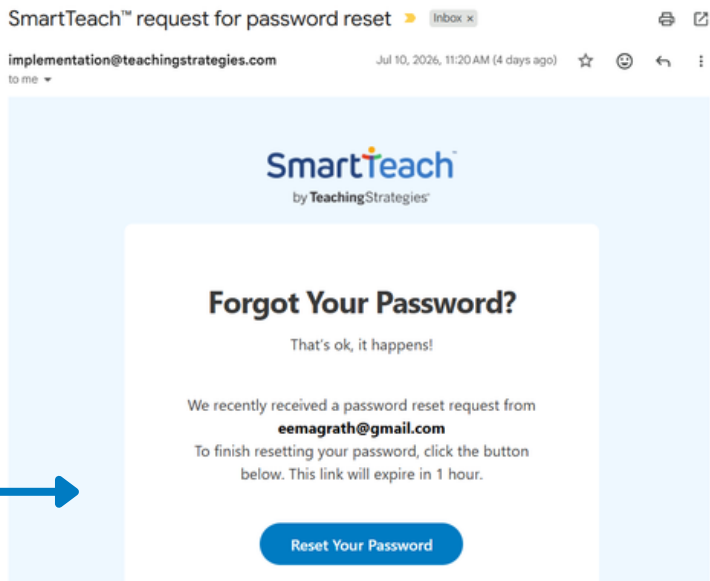
Resend Reset Email



4.3 Select the option of **Forgot Password**

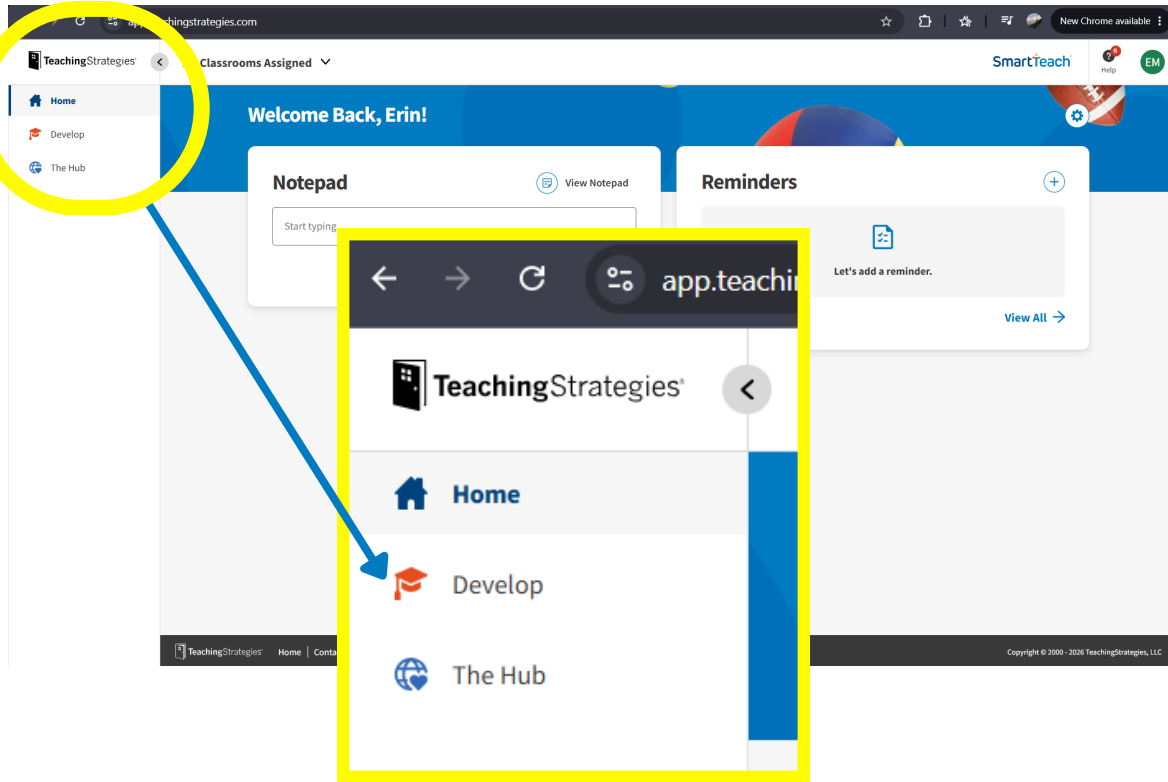
4.4 You will see this pop-up after you select “Forgot Password:

4.5 Once you created your New Password, continue to the next steps



05

SmartTeach

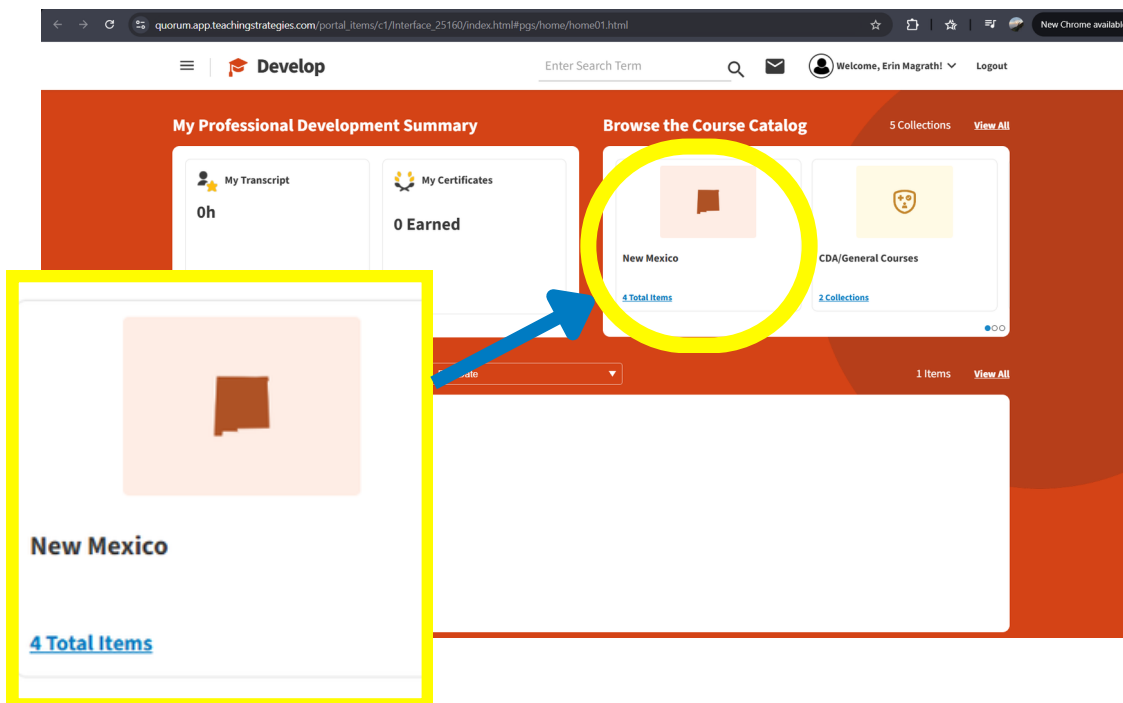


Now that have you logged onto the SmartTeach; Select the Develop tab.

06

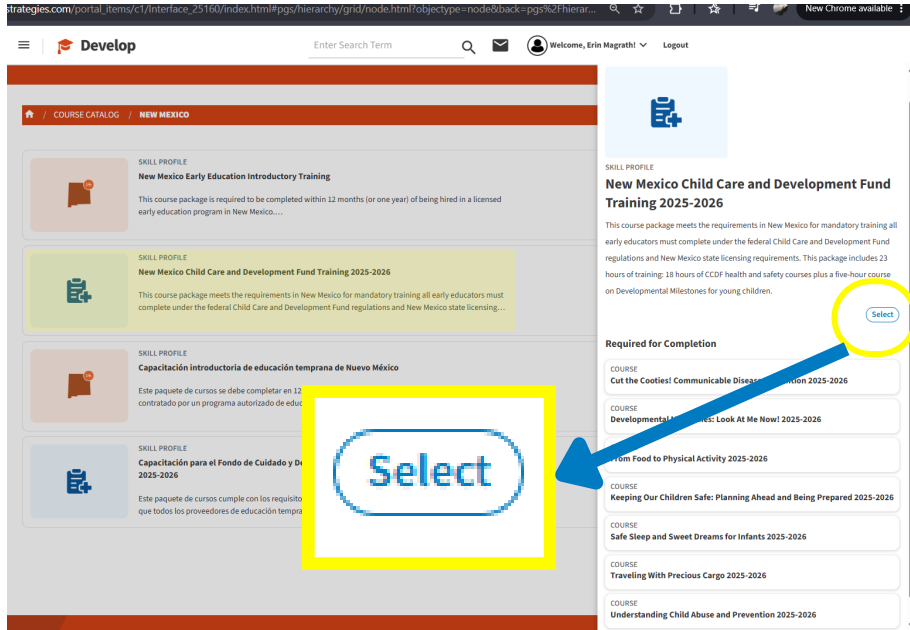
Develop

When you are in Develop; Select the New Mexico option



07

Which Training to Complete?



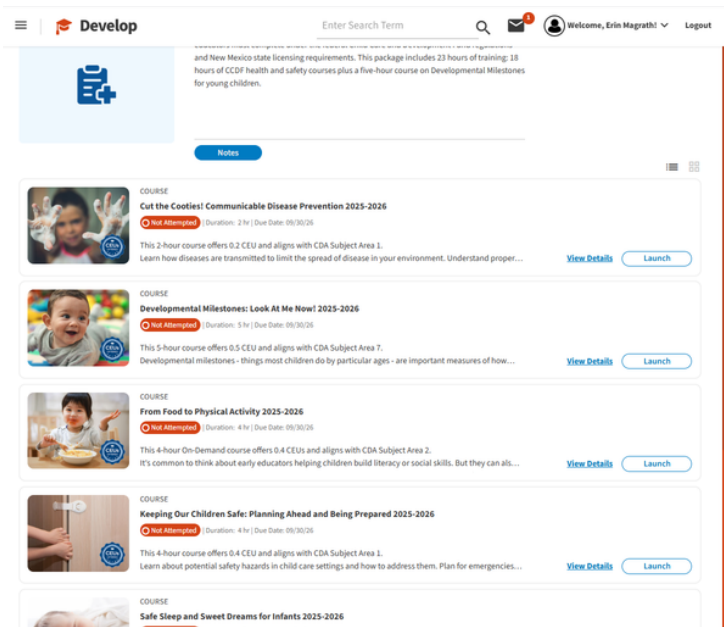
The Quorum training that need to be completed are “New Mexico Child Care and Development Fund Training 2025-2026”

You will click **select** which will take you to the next page.

Please complete the following trainings in the timeframe, prior to your assigned Due Date, that were given to your Supervisor/Site Director

08

1. Cut the Cooties
2. From Food to Physical Activity
3. Understanding Child Abuse
4. Keeping Our Children Safe
5. Traveling with Precious Cargo

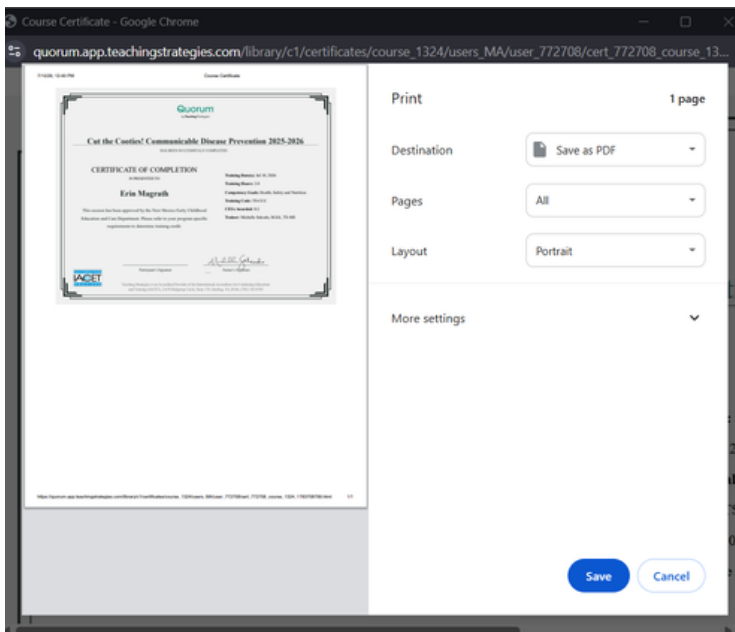
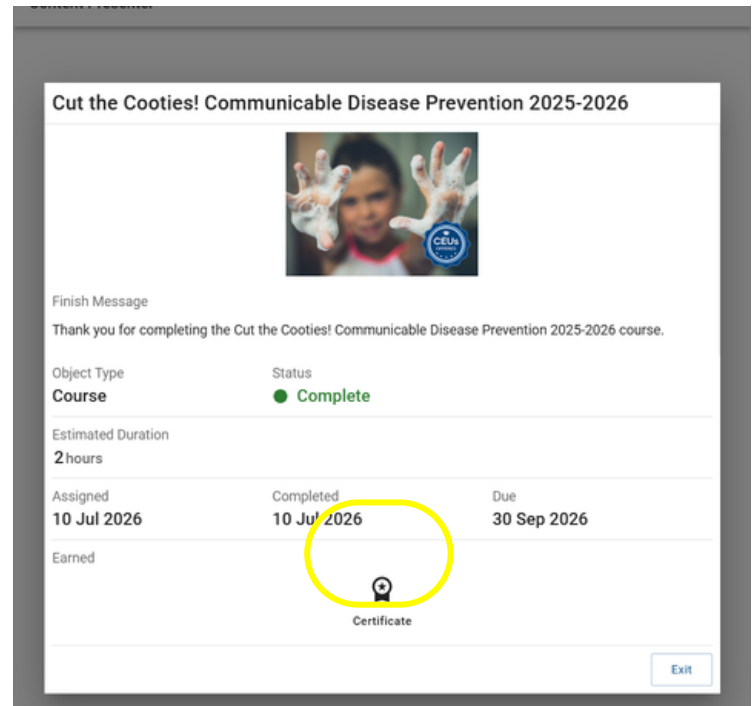


By clicking **Launch** you will begin that training

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What to do with the Completed Trainings?

Everytime you have finished one of the Trainings, select “Certificate” on the bottom of the screen



Destination will be to **Save As PDF**

Site Emails:

Charles Lucero (Arroyo Del Oso) ado@ccabq.org
 Cindra Peterson (Bandelier) ban@ccabq.org
 Lena Mendoza (Double Eagle) dee@ccabq.org
 Beliz Burnaz (Georgia O'Keeffe) gok@ccabq.org
 Sara Leadingham (Hubert Humphrey) hhh@ccabq.org

Michaela Parks (Inez) inez@ccABQ.org
 Jonathon Padilla (John Baker) jbe@ccabq.org
 Juanita Saiz (North Star) nse@ccabq.org
 Marissa Dewyer (Osuna) osu@ccabq.org
 Zoey Markwell (Sombra Del Monte) sdm@ccabq.org

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How to Turn-In Trainings

You will need to save this page as a PDF Document for each training you complete, and send proof to your Site Director & Administrative Assistant.

Email all Five(5) PDF Documents to:

Records@ccabq.org

and attach your Site Directors Email